

**BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND  
(BCIPJIF)**

**RESOLUTION NO. 2024-24**

**AUTHORIZATION OF REFUND OF SURPLUS**

**WHEREAS**, the Burlington County Insurance Pool Joint Insurance Fund (the “Fund”) is duly constituted as a School District Self Insurance Fund and has been organized in accordance with the provisions of 18A:18B:1-10, and

**WHEREAS**, the participating School Districts have made their respective designations of Delegates who, in turn, have elected a Board of Trustees for the Fund who will collectively serve as the Governing Body for same, and

**WHEREAS**, the Trustees of the Fund find that it is necessary and appropriate to make decisions regarding the operations of the Fund, and

**WHEREAS**, N.J.A.C. 11:15-4.21 provides that a FUND may seek approval from the Department of Banking and Insurance for refund of excess moneys from any fund year upon compliance with certain requirements, and

**WHEREAS**, the Finance Committee has reviewed the June 30, 2024 financial statement summary and received assurance from the Executive Director as to the amount of money which is available for distribution consistent with the aforementioned regulations, and financial integrity of the FUND; and

Now, **THEREFORE, BE IT RESOLVED** by the Trustees of the Burlington County Insurance Pool Joint Insurance Fund, assembled in public session on March 12, 2025, that:

1. Section B of N.J.A.C. 11:15-4.21 provides that the FUND may seek approval for refunds from any claims fund that has been completed for not less than twenty-four months. Based upon this requirement, a portion of surplus funds in the 2017-2018 and 2018-2019 fund years is eligible for refund at the discretion of the FUND and the Department of Banking and Insurance
2. The Board of Trustees has balanced the interests of the member districts in obtaining the benefit of such monies as are available for refund against the need for the FUND to protect and preserve its financial integrity. Because the reserve figures and the IBNR figures utilized by the FUND Actuary are conservative, and because the Department of Banking and Insurance and the State regulations require a thirty-five percent margin of error, it is the conclusion of the Executive Committee that **\$500,000**, representing a portion of surplus funds in the 2017-2018 and 2018-2019 fund years, can be refunded at this time.
3. The Executive Director is, therefore, authorized and directed to submit such documents as the regulations require to the Department of Banking and Insurance for the approval of the refunds in the amounts set forth above.
4. This authorization and available surplus calculations are based upon the June 30, 2024 financial summary and statutory available surplus projections. The aforementioned refund monies shall be allocated, as required and necessary, from the 2017-2018 and 2018-2019 fund years, in accordance with the Actuary’s certification of available monies.
5. Applicable member districts eligible for surplus refund will be given the option of receiving their respective share of the aforementioned release of surplus in the form of a check, applying the refund to their respective fund year 2025-2026 premium contribution, applying the refund to the BCIPJIF’s Aggregate Excess Loss Contingency Fund, applying the refund as an offset against any supplemental premium contribution authorized by the Fund or allocating refunded surplus between any of the previous options.

6. The FUND Treasurer is authorized to apply each member's proportionate share of the aforementioned release of surplus as directed by the applicable member's properly executed Resolution Directing Distribution, upon receipt of written documentation of approval or acquiescence of these refunds from the Department Banking and Insurance. Said refunds shall be made available to the districts which were members of the FUND for 2017-2018 and 2018-2019 fund years in the same ratio as said districts were assessed for the years in question.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Trustees of the Burlington County Insurance Pool Joint Insurance Fund does hereby authorize a refund of surplus from the 2017-2018 and 2018-2019 fund years in the amount set forth above. A copy of this Resolution shall be forthwith sent to the Departments of Banking and Insurance affording them thirty (30) days in which to object to the aforementioned release of surplus. If no objection is received in writing within said thirty (30) day period, the Administrator and Treasurer shall affect said release of surplus.

**BE IT FURTHER RESOLVED**, that copies of this Resolution shall be provided to the Secretary, to the Administrator, to the Treasurer and to the Auditor of the Fund for their information and attention.

The Burlington County Insurance Pool Joint Insurance Fund at a public meeting held on March 12, 2025 duly adopted this Resolution.

**BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND**

BY: \_\_\_\_\_

ATTEST: \_\_\_\_\_

PRESIDENT

SECRETARY

DATE: \_\_\_\_\_