

**BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND**

**Resolution No. [2025-06](#)**

**Designating the Public Agency Compliance Officer (PACO) in Accordance  
with the Affirmative Action Regulations Issued by the New Jersey  
Department of the Treasury**

**Whereas**, the Burlington County Insurance Pool Joint Insurance Fund has been organized in accordance with the provisions of N.J.S.A. 18A:18B-1 et seq.; and

**Whereas**, the participating Boards of Education have made their respective designations of Delegates who have elected a Board of Trustees which will serve as the governing body of the Burlington County Insurance Pool Joint Insurance Fund; and

**Whereas**, the Burlington County Insurance Pool Joint Insurance Fund is a public agency with regard to the laws and regulations governing the award of contracts by public agencies; and

**Whereas**, the Burlington County Insurance Pool Joint Insurance Fund is required to designate a Public Agency Compliance Officer in accordance with Affirmative Action regulations issued by the New Jersey Department of the Treasury;

**Now, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of the Burlington County Insurance Pool Joint Insurance Fund, assembled in public session on [May 14, 2025](#), that Bradford W. Hoffman, Deputy Executive Director shall be the Public Agency Compliance Officer for purposes of the Affirmative Action regulations issued by the New Jersey Department of the Treasury, and that communications to him may be addressed to

**Bradford W. Hoffman**

Executive Director

Burlington County Insurance Pool Joint Insurance Fund

6000 Sagemore Drive, Suite 6203

Marlton, NJ 08053

Telephone: 856-446-9100

Or

In Mr. Hoffman's absence, one of the following Deputy Executive Directors:

Craig Wilkie or Scott Tennant

**Be It Further Resolved** that copies of this Resolution shall be provided to the Secretary, Executive Director, and Solicitor of the Burlington County Insurance Pool Joint Insurance Fund and to the Affirmative Action Office in the New Jersey Department of the Treasury for their information and attention.

The foregoing resolution was duly adopted by the Board of Trustees of the Burlington County Insurance Pool Joint Insurance Fund at a public meeting held on [May 14, 2025](#).

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Secretary