

Burlington County Insurance Pool Joint Insurance Fund

Voorhees Administration Building
329 Route 73
Voorhees, New Jersey 08043

Wednesday, January 14, 2026 - 1:15 PM

CLOSED SESSION MINUTES

I. Call to Order Closed Executive Session of the Board of Trustees

A closed session meeting of the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF) was held at the Voorhees Township BOE Administration Offices, 329 Route 73, Voorhees, New Jersey, on Wednesday, January 14, 2026, beginning at 1:16 p.m., Ms. Gauld, President, presiding.

II. Roll Call

A. **2025-2026 Trustees answering roll call were:**

Jennifer Gauld, Haddon Township BOE, **President**
Amy Lerner, Avon/North Hanover Township School District, **Vice President**
James Heiser, Moorestown Township PSD/Delanco Township BOE, **Secretary**
Robert J. Wachter, Jr., Mt. Laurel Township BOE (SPELL Trustee)
Kathleen Huder, Lindenwold BOE (SPELL Alternate)
Beth Ann Coleman, Collingswood PS/Oaklyn PSD (SPELL Trustee)
Helen Haley, Voorhees Township BOE
Bernard Biesiada, Millstone BOE/New Hanover
Dennis Nettleton, Ewing Township Public Schools (SPELL Alternate)

2025-2026 Trustees absent were:

None

2025-2026 Alternate Trustees answering roll call were:

Karen Greer, Westampton Township Public Schools
Greg Gontowski, Magnolia PS/Woodlynne BOE

2025-2026 Alternate Trustees absent were:

None

2025-2026 Delegates answering roll call were:

Deborah Roncace, Audubon PS
Chifonda Henry, Bordentown RSD
Scott Hogan, Chesterfield BOE, arrived at 1:17 pm
Paul Todd, East Windsor RSD
Kenneth Verrill, Eastern Camden County RSD
Jonathan Yates, Evesham Township School District
Sarah Bell, Gloucester City BOE
Michael Catalano Haddonfield BOE
Dan Baginski, Jackson Township BOE

Kara L. Huber, Lenape Regional HSD
Anisah Coppin, Mercer County Area Vocational Technical Schools
Udaya Batchu, Mercer County SSSD
Mark Stratton, Interim, Merchantville BOE
Dimitrios Martelli-Gusis, Mount Ephraim BOE
John Scavelli, Interim, Shamong Township School District, arrived at 1:18 pm
Mary Conroy, Southampton Township BOE
Lisa Vrettos, Springfield Township BOE

2025-2026 Delegates absent were:

Ray Bonnette, Burlington City BOE
Bruno Berenato, Clementon BOE
Joseph A. Firetto, Eastampton Township BOE
Donna Phillips, Haddon Heights BOE
Robert Kraft, Lumberton Township BOE
Lynn Shugars, Interim, Medford Lakes School District
Jamie Williams, Northern Burlington County RSD
Robert O'Brien, Riverside Township BOE
James McCullough, Sterling High School District/Laurel Springs BOE
Patricia Palmieri, Tabernacle Township School District
Marie Goodwin, Interim, Woodland Twp BOE

2025-2026 District personnel answering roll call were:

MaryJo Bonfiglio, Tabernacle Township School District
Karen Hozier, Eastampton Township BOE

B. Fund Professionals answering roll call were:

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher
Scott C. Tennant, Deputy Executive Director – RPA, a division of Gallagher
Bradford Hoffman, Executive Director – RPA, a division of Gallagher
Annette Reap, Sr. Account Manager - RPA, a division of Gallagher
Kim Hill, Account Manager – RPA, a division of Gallagher
Amelio Breglia, Producer Associate – RPA, a division of Gallagher
Patrick J. Madden, Esquire – Fund Solicitor
Danielle Colaianni, Student Accident Program - Hardenbergh
Chris Roselli, Claims Administrator – Qual-Lynx
Christine Gallagher, Client Service Manager – Qual-Lynx
John W. Geitz, Safety Coordinator – Risk Assessment Services LLC
Rick Hillman, Virtual Safety Director – Ironwood Consulting LLC
Joe Biluck, Assistant Safety Coordinator – Risk Assessment Services LLC
Jodi Lennon, JIF Treasurer
Michael Colling, Recording Secretary

C. Risk Management Consultants answering roll call were:

Barclay Group – Bordentown/Chesterfield/ Gloucester City/Laurel Springs/North Hanover
Hardenbergh Insurance Group – Audubon/Collingswood/Haddon Township/Haddon
Heights/Lindenwold/Magnolia/Oaklyn/Sterling

III. PARS

- 1) #2025342111 – The claimant was picking up a box and pulled her lower back. Total Incurred Value: \$499,701.51.
- 2) #2025365335 – While walking, the claimant fell down the front steps of the building, injuring his lower back and the left side of his neck. Total Incurred Value: \$425,936.35.
- 3) #2017097140 – While walking into the building, the claimant slipped and fell on ice. Total Incurred Value: \$233,864.25.
- 4) #2026380207 – Claimant was walking across the floor when she tripped over a reading chair banging her right leg on the chair. Total Incurred Value: \$168,144.36.
- 5) #001239008 – Claimant was holding a special needs student's hand, when the child pulled on the claimant's right hand and claimant heard pop in her right shoulder. Total Incurred Value: \$153,042.74.
- 6) #2017089599 – While standing next to student's desk, a child jumped off a chair and landed on claimant's right hip. Total Incurred Value: \$145,739.15.
- 7) #2020183038 – While walking in classroom, the claimant slipped and fell on some water on floor, injuring her tailbone. Total Incurred Value: \$91,442.18.
- 8) #2025340425 – Caused by other party (pushing). Total Incurred Value: \$110,000.00.
- 9) #2025340517 – Check to claimant's construction company was washed and cashed. Total Incurred Value: \$463,875.94.
- 10) #2026384228 – Other vehicle rear ended insured vehicle. Total Incurred Value: \$25,300.00.

Litigation - NONE

Negotiations - NONE

- IV. **MOTION REQUESTED** - Motion by Ms. Huder, seconded by Ms. Coleman, to come out of closed session at 1:40 pm. Motion carried by unanimous vote.