

Burlington County Insurance Pool Joint Insurance Fund

Voorhees Administration Building
329 Route 73
Voorhees, New Jersey 08043

Wednesday, March 11, 2026 - 1:15 PM

CLOSED SESSION MINUTES

I. Call to Order Closed Executive Session of the Board of Trustees

A closed session meeting of the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF) was held at the Voorhees Township BOE Administration Offices, 329 Route 73, Voorhees, New Jersey, on Wednesday, March 11, 2026, beginning at 1:16 p.m., Ms. Lerner, Vice President, presiding.

II. Roll Call

A. **2025-2026 Trustees answering roll call were:**

Amy Lerner, Avon/North Hanover Township School District, **Vice President**
James Heiser, Moorestown Township PSD/Delanco Township BOE, **Secretary**
Robert J. Wachter, Jr., Mt. Laurel Township BOE (SPELL Trustee)
Kathleen Huder, Lindenwold BOE (SPELL Alternate)
Beth Ann Coleman, Collingswood PS/Oaklyn PSD (SPELL Trustee)
Helen Haley, Voorhees Township BOE
Bernard Biesiada, Millstone BOE/New Hanover
Dennis Nettleton, Ewing Township Public Schools (SPELL Alternate)

2025-2026 Trustees absent were:

Jennifer Gauld, Haddon Township BOE, **President**

2025-2026 Alternate Trustees answering roll call were:

Karen Greer, Westampton Township Public Schools
Greg Gontowski, Magnolia PS/Woodlynne BOE

2025-2026 Alternate Trustees absent were:

None

2025-2026 Delegates answering roll call were:

Deborah Roncace, Audubon PS
Chifonda Henry, Bordentown RSD, arrived at 1:25 p.m.
Scott Hogan, Chesterfield BOE
Kenneth Verrill, Eastern Camden County RSD
Jonathan Yates, Evesham Township School District
Sarah Bell, Gloucester City BOE
Michael Catalano Haddonfield BOE
Dan Baginski, Jackson Township BOE
Kara L. Huber, Lenape Regional HSD
Robert Kraft, Lumberton Township BOE

Mark Stratton, Interim, Merchantville BOE
Dimitrios Martelli-Gusis, Mount Ephraim BOE
Mary Conroy, Southampton Township BOE
Lisa Vrettos, Springfield Township BOE
James McCullough, Sterling High School District/Laurel Springs BOE

2025-2026 Delegates absent were:

Ray Bonnette, Burlington City BOE
Bruno Berenato, Clementon BOE
Paul Todd, East Windsor RSD
Joseph A. Firetto, Eastampton Township BOE
Donna Phillips, Haddon Heights BOE
Lynn Shugars, Interim, Medford Lakes School District
Anisah Coppin, Mercer County Area Vocational Technical Schools
Udaya Batchu, Mercer County SSSD
Jamie Williams, Northern Burlington County RSD
Robert O'Brien, Riverside Township BOE
John Scavelli, Interim, Shamong Township School District
Patricia Palmieri, Tabernacle Township School District
Marie Goodwin, Interim, Woodland Twp BOE

2025-2026 District personnel answering roll call were:

Christine, Tabernacle Township School District
Karen Hozier, Eastampton Township BOE

B. Fund Professionals answering roll call were:

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher
Scott C. Tennant, Deputy Executive Director – RPA, a division of Gallagher
Bradford Hoffman, Executive Director – RPA, a division of Gallagher
Kim Hill, Account Manager – RPA, a division of Gallagher
Amelio Breglia, Producer Associate – RPA, a division of Gallagher
Patrick J. Madden, Esquire – Fund Solicitor
Chris Roselli, Claims Administrator – Qual-Lynx
Christine Gallagher, Client Service Manager – Qual-Lynx
John W. Geitz, Safety Coordinator – Risk Assessment Services LLC
Rick Hillman, Virtual Safety Director – Ironwood Consulting LLC
Michael Colling, Recording Secretary

C. Risk Management Consultants answering roll call were:

Barclay Group – Bordentown/Chesterfield/ Gloucester City/Laurel Springs/North Hanover
Hardenbergh Insurance Group – Audubon/Collingswood/Haddon Township/Haddon
Heights/Lindenwold/Magnolia/Oaklyn/Sterling

III. PARS

- 1) #2025364742 – Claimant was walking up the stairs when she tripped and fell forward on the broken edge of the staircase causing injury to numerous body parts. Total Incurred Value: \$596,145.88.

- 2) #2026378822 – While breaking up an altercation between students the claimant fell to the ground. Total Incurred Value: \$139,223.23.
- 3) #2026384591 – Claimant is an assistant wrestling coach, who injured his left shoulder while showing a “move” to a student. Total Incurred Value: \$133,781.29.
- 4) #2026383456 – While in the classroom with special needs students, claimant went to retrieve a basketball, and upon doing so, he planted his right foot and his knee “buckled” causing him to fall. Total Incurred Value: \$123,294.80.
- 5) #2026383473 – The claimant was playing in a student staff flag football game when she lost her footing and fell. Total Incurred Value: \$122,816.01.
- 6) #2026380967 – During student transition, a student ran away. As he was being redirected, he fell against the claimant’s right side, reinjuring her arm from the elbow down, causing swelling, discoloration, and numb fingers. Total Incurred Value: \$119,876.50.
- 7) #2026381934 – Claimant was stepping onto the first step of the bus, when she turned to continue to step, she felt a “pop” in her right knee. Total Incurred Value: \$119,830.77.
- 8) #2026384040 – Claimant is a bus driver who was rear-ended by a car that got stuck under the bus. Total Incurred Value: \$103,469.40.
- 9) #2026383381 – While walking in the crosswalk to the bus, a car entered the parking lot striking the claimant. Total Incurred Value: \$76,706.41.
- 10) #2026375456 – While walking outside the gym, the claimant slipped on water, causing her to fall and land on her right wrist. Total Incurred Value: \$68,859.53.
- 11) #2020182921 – Attempting to restrain a 10-year-old boy who was attacking another student, the claimant was head-butted, punched, bitten, and kicked. Total Incurred Value: \$63,110.44.
- 12) #2020196220 – The claimant was walking with a student and stepped on a pencil twisting her right ankle falling, landing on her right shoulder and right elbow. Total Incurred Value: \$56,849.71.
- 13) #2026383369 – Claimant went into a classroom to remove a bat that he believed was dead. When trying to brush the bat into a container, the bat moved and spread its wings. Upon seeing it alive, the claimant left the room. Total Incurred Value: \$48,964.10.
- 14) #2019157458 – Sexual Misconduct. Total Incurred Value: \$160,000.00.
- 15) #2025349737 – Educator’s Legal Liability. Total Incurred Value: \$160,000.00.
- 16) #2025340291 – Assaulted by Employee. Total Incurred Value: \$160,000.00.
- 17) #2025354948 – Harassment Intimidation and Bullying. Total Incurred Value: \$235,000.00.
- 18) 2026385430 – Educator’s Legal Liability. Total Incurred Value: \$135,000.00.
- 19) #2023306840 – Educator’s Legal Dispute. Total Incurred Value: \$260,000.00.
- 20) #2026371251 – Educator’s Legal Dispute. Total Incurred Value: \$160,000.00.
- 21) #2023282346 – Assaulted by another student. Total Incurred Value: \$30,500.00.
- 22) #001229420 – Student. Total Incurred Value: \$110,000.00.
- 23) #2025340425 – Student. Total Incurred Value: \$225,000.00.
- 24) #2026385228 – Pipe burst at Mary Bray Elementary School. Total Incurred Value: \$61,550.00.
- 25) #2026387880 – Water damage to gym floor. Total Incurred Value: \$41,000.00.
- 26) #2026384330 – Insured struck other vehicle that failed to yield the right of way. Total Incurred Value: \$26,500.00.

Litigation - NONE

Negotiations - NONE

- IV. **MOTION REQUESTED** - Motion by Ms. Huder, seconded by Ms. CHuber, to come out of closed session at 2:07 pm. Motion carried by unanimous vote.