

# Burlington County Insurance Pool Joint Insurance Fund

Voorhees Administration Building  
329 Route 73  
Voorhees, New Jersey 08043

Wednesday, September 11, 2024- 1:15 PM

## CLOSED SESSION MINUTES

### I. Call to Order Closed Executive Session of the Board of Trustees

A closed session meeting of the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF) was held at the Voorhees Township BOE Administration Offices, 329 Route 73, Voorhees, New Jersey, on Wednesday, September 11, 2024, beginning at 1:16 p.m., Ms. Gauld, President, presiding.

### II. Roll Call

#### A. 20234-25 Trustees answering to roll call were:

Jennifer Gauld, Haddon Township BOE, **President**  
Amy Lerner, Avon/North Hanover Township School District, **Vice President**  
Laura Archer, Shamong Township School District/Woodland Twp BOE, arrived at 1:23 pm  
Richard J. Kaz, Jr., Northern Burlington County RSD (SPELL Trustee/Vice Chair)  
Robert J. Wachter, Jr., Mt. Laurel Township BOE (SPELL Trustee)  
Kathleen Huder, Lindenwold BOE (SPELL Alternate)  
Beth Ann Coleman, Collingswood PS/Oaklyn PSD (SPELL Alternate)

#### 2024-25 Trustees absent were:

Greg Gontowski, Magnolia PS/Merchantville BOE/Woodlynne BOE  
Dennis Nettleton, Ewing Township Public Schools

#### 2024-25 Alternate Trustees answering roll call were:

James Heiser, Moorestown Township Public School District, arrived at 1:21 pm  
Bernard Biesiada, Millstone BOE/New Hanover, arrived at 1:41 p.m.

#### 2024-25 Alternate Trustees absent were:

NONE

#### 2024-25 Delegates answering roll call were:

Deborah Roncace, Audubon PS  
Chifonda Henry, Bordentown RSD, arrived at 1:43 p.m.  
Paul Todd, East Windsor RSD  
Dr. Ashlee Caldwell, Eastampton Township BOE  
Kenneth Verrill, Eastern Camden County RSD  
Jonathan Yates, Evesham Township School District  
Sara Bell, Gloucester City BOE  
Cande Kristoff, Haddon Heights BOE  
Michael Catalano Haddonfield BOE  
Dan Baginski, Jackson Township BOE

Kara L. Huber, Lenape Regional HSD  
Robert Kraft, Lumberton Township BOE  
Nikolas Vrettos, Medford Lakes School District  
Debbie Donnelly, Mercer County SSSD/Area Vocational Technical Schools  
Christopher Eberly, Mount Ephraim BOE  
Mary Conroy, Southampton Township BOE  
Lisa Vrettos, Springfield Township BOE  
James McCullough, Sterling High School District  
Helen Haley, Voorhees Township BOE  
Karen Greer, Westampton Township Public Schools

**2024-25 Delegates absent were:**

Ray Bonnette, Burlington City BOE  
Scott Hogan, Chesterfield BOE  
Bruno Berenato, Clementon BOE  
Arlene Biesiada, Interim, Delanco Township BOE  
Bill Thompson, Laurel Springs BOE  
Robert O'Brien, Riverside Township BOE  
Patricia Palmieri, Tabernacle Township School District

**2024-25 District Personnel answering roll call were:**

Michael Colling, Ewing Township Public Schools  
Mary Jane Bonfiglio, Tabernacle Township School District

**B. Fund Professionals answering roll call were:**

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher  
Bradford Hoffman, Executive Director – RPA, a division of Gallagher  
Annette Reap, Sr. Account Manager - RPA, a division of Gallagher  
Kim Hill, Account Manager – RPA, a division of Gallagher  
Patrick J. Madden, Esquire – Fund Solicitor  
Danielle Colaianni, Student Accident Program - Hardenbergh  
Chris Roselli, Claims Administrator – Qual-Lynx  
Christine Gallagher, Qual-Lynx  
John W. Geitz, Safety Coordinator – Risk Assessment Services LLC  
Rick Hillman, Virtual Safety Director – Ironwood Consulting LLC  
Joe Biluck, Assistant Safety Coordinator – Risk Assessment Services, LLC  
Jodi Lennon, Treasurer  
Michael Colling, Recording Secretary

**C. Risk Management Consultants**

Barclay Group – Bordentown/Chesterfield/North Hanover  
Hardenbergh Insurance Group – Audubon/Collingswood/Eastern Camden County/Haddon  
Township/Haddon Heights/Lindenwold/Magnolia/Merchantville/Oaklyn/Sterling

**III. PARS**

1. #2024315238 – Claimant was driving a different bus and while putting the gear shift in park, she leaned forward to push hard and felt a “pop” in her right shoulder. Total Incurred value: \$587,708.89.

2. #2024332067 – The claimant was setting up tables when his feet got caught, causing him to fall and injure his right shoulder. Total Incurred Value: \$151,141.80.
3. #2024313096 – Claimant was injured after being struck in the back of the head by a door when a student was exiting the auditorium. Total Incurred Value: \$121,022.54.
4. #2024333444 – Claimant was lifting a table, when he felt a pop in the right shoulder. Total Incurred Value: \$120,799.70.
5. #2024334177 – A special needs student urinated on the floor and while claimant was cleaning up, he slipped and fell on the wet floor hitting his head on the tiled concrete floor. Total Incurred Value: \$99,316.30.
6. #2024324954 – Claimant slipped on the floor in the classroom, causing her to fall and injure her right arm and bilateral hands. Total Incurred Value: \$98,625.09.
7. #2024315831 – The claimant was in the bathroom assisting a student by holding a stall door open, when the student slammed the door onto the claimant's right wrist. Total Incurred Value: \$83,990.23.
8. #2024314971 – While walking, a student grabbed the claimant's legs causing her to fall back onto her buttock and lower back. Total Incurred Value: \$33,450.00.
9. #2022275582 – The claimant was walking in the cafeteria and fell on the sticky floor injuring both knees and right thumb. Total Incurred Value: \$28,360.60.
10. #2023279755 – Sexual Misconduct. Total Incurred Value: \$135,000.00.
11. #2023278441 – HIB. Total Incurred Value: \$47,500.00.
12. #2024329218 – HIB. Total Incurred Value: \$130,000.00.
13. #2023281280 – Sexual misconduct. Total Incurred Value: \$135,000.00.
14. #2023306840 – HIB. Total Incurred Value: \$210,000.00.
15. #2023307146 – Educator's Legal Dispute. Total Incurred Value: \$110,000.00.
16. #2023308268 – HIB. Total Incurred Value: \$135,000.00.
17. #2018124938 – A vehicle drove into the Sequoia Alternative School. Total Incurred Value: \$165,124.69.
18. #2024322396 – Other vehicle struck insured. Total Incurred Value: \$138,385.76.
19. #2024331414 – Damaged school sign. Total Incurred Value: \$42,200.00.
20. #2024331119 – Roof leaked at middle school. Total Incurred Value: \$32,500.00.
21. #2020207003 – Water from heavy rain leaked into the high school. Total Incurred Value: \$71,500.00.

Litigation - None

Negotiations – None

- IV. **MOTION REQUESTED** - Motion by Ms. Huder, seconded by Mr. Todd, to come out of closed session at 2:11 pm.  
Motion carried by unanimous vote.