

Burlington County Insurance Pool Joint Insurance Fund

Voorhees Administration Building
329 Route 73
Voorhees, New Jersey 08043

Wednesday, November 12, 2025- 1:15 PM

CLOSED SESSION MINUTES

I. Call to Order Closed Executive Session of the Board of Trustees

A closed session meeting of the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF) was held at the Voorhees Township BOE Administration Offices, 329 Route 73, Voorhees, New Jersey, on Wednesday, November 12, 2025, beginning at 1:15 p.m., Ms. Gauld, President, presiding.

II. Roll Call

A. **2025-2026 Trustees answering to roll call were:**

Jennifer Gauld, Haddon Township BOE, **President**
Amy Lerner, Avon/North Hanover Township School District, **Vice President**
Robert J. Wachter, Jr., Mt. Laurel Township BOE (SPELL Trustee)
Kathleen Huder, Lindenwold BOE (SPELL Alternate), arrived at 1:18 pm
Beth Ann Coleman, Collingswood PS/Oaklyn PSD (SPELL Trustee)
Helen Haley, Voorhees Township BOE
Bernard Biesiada, Millstone BOE/New Hanover

2025-2026 Trustees absent were:

James Heiser, Moorestown Township PSD/Delanco Township BOE, **Secretary**
Dennis Nettleton, Ewing Township Public Schools (SPELL Alternate)

2025-2026 Alternate Trustees answering to roll call were:

Karen Greer, Westampton Township Public Schools
Greg Gontowski, Magnolia PS/Woodlynne BOE

2025-2026 Alternate Trustees absent were:

None

2025-2026 Delegates answering to roll call were:

Deborah Roncace, Audubon PS
Joseph Firetto, Eastampton Township BOE, arrived at 1:17 pm
Kenneth Verrill, Eastern Camden County RSD
Jonathan Yates, Evesham Township School District
Sarah Bell, Gloucester City BOE
Kara L. Huber, Lenape Regional HSD
Robert Kraft, Lumberton Township BOE
Lynn Shugars, Interim, Medford Lakes School District
Anisah Coppin, Mercer County Area Vocational Technical Schools

Udaya Batchu, Mercer County SSSD
Dimitrios Martelli-Gusis, Mount Ephraim BOE
Mary Conroy, Southampton Township BOE
Lisa Vrettos, Springfield Township BOE
James McCullough, Sterling High School District/Laurel Springs BOE

2025-2026 Delegates absent were:

Chifonda Henry, Bordentown RSD
Ray Bonnette, Burlington City BOE
Scott Hogan, Chesterfield BOE
Bruno Berenato, Clementon BOE
Paul Todd, East Windsor RSD
Donna Phillips, Haddon Heights BOE
Michael Catalano Haddonfield BOE
Dan Baginski, Jackson Township BOE
Mark Stratton, Interim, Merchantville BOE
Jamie Williams, Northern Burlington County RSD
Robert O'Brien, Riverside Township BOE
John Scavelli, Interim, Shamong Township School District
Patricia Palmieri, Tabernacle Township School District
Marie Goodwin, Interim, Woodland Twp BOE

2025-2026 District personnel answering to roll call were:

Karen Hozier, Eastampton Township BOE
MaryJo Bonfiglio, Tabernacle Township School District

B. Fund Professionals answering to roll call were:

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher
Scott C. Tennant, Deputy Executive Director – RPA, a division of Gallagher
Annette Real, Sr. Account Manager – RPA, a division of Gallagher
Amelio Breglia, Producer Associate – RPA, a division of Gallagher
Patrick J. Madden, Esquire – Fund Solicitor
Chris Roselli, Claims Administrator – Qual-Lynx
Christine Gallagher, Client Service Manager – Qual-Lynx
John W. Geitz, Safety Coordinator – Risk Assessment Services LLC
Rick Hillman, Virtual Safety Director – Ironwood Consulting LLC
Joe Biluck, Assistant Safety Coordinator – Risk Assessment Services LLC
Michael Colling, Recording Secretary

C. Risk Management Consultants answering to roll call were:

Arthur J. Gallagher – East Windsor/Millstone, left at 2:10 pm
Barclay Group – Bordentown/Chesterfield/ Gloucester City/Laurel Springs/North Hanover

III. PARS

1. #2024312637 – While moving heavy desks, the claimant started having chest pains. Total Incurred value: \$288,971.75.

2. #2020187090 – While covering a gym class, claimant was struck in the head with a basketball. Total Incurred Value: \$187,844.04.
3. #2025351865 – The claimant was sitting on a chair when it broke, causing her to fall hitting the back of her head, buttocks, and the soles of her feet. Total Incurred value: \$168,294.00.
4. #2025352575 – While sitting in the passenger seat of the work truck, a vehicle hit their truck from behind causing injuries. Total Incurred value: \$155,785.89.
5. #2025367942 – While lifting an empty gas can into the truck, the claimant hurt her right shoulder. Total Incurred value: \$149,723.80.
6. #2026371831 – The claimant was in the school hallway stacking desks on top of each other, when he felt pain in his right upper arm, specifically in his bicep and elbow area. Total Incurred value: \$124,128.46.
7. #2025366339 - While setting up tables and chairs for a music program, the claimant stepped on an orange slice causing her to fall and injure her left knee and back. Total Incurred value: \$120,359.39.
8. #2026376978 – Claimant stepped off a desk and rolled her ankle and was unable to bear weight. Total Incurred value: \$103,080.65.
9. #2025365122 – Claimant slipped on a wet floor in the cafeteria and injured his left knee and right wrist. Total Incurred value: \$98,057.76.
10. #2020183972 – The claimant was assisting a student by leaning over to help their harness when the student struck her on the left side of her back Total Incurred value: \$95,347.69.
11. #000835009 – Claimant was moving and rolling three gym mats when he injured his neck and back. Total Incurred value: \$92,295.95.
12. #2020191814 – While in classroom, the teacher asked a student to close his book. The student became angry and shoved his desk into the claimant’s right thigh. Total Incurred value: \$87,049.83.
13. #2021241211 – The claimant was walking on grass toward the school building and stepped into a hole and fell. Total Incurred value: \$84,366.15.
14. #2024332532 – While in the walk-in freezer, the claimant was getting some boxes off the top shelf when the boxes fell on her neck and left shoulder. Total Incurred value: \$58,681.16.
15. #2024322516 – The claimant was playing basketball with the students and felt his right knee dislocate. Total Incurred value: \$52,106.53.
16. #2022273112 – While walking around the bus, the claimant slipped and fell injuring her hands, head, both knees, right shoulder, and low back. Total Incurred value: \$37,409.45.
17. #2026375565 – While sitting on a stool to help a student, the stool flipped and caused her to fall on her buttocks. Total Incurred value: \$36,598.20.
18. #2022243882 – While sitting at a crossroad at the red light, the claimant was hit in the back of her bus injuring the right side of her neck, lower back and right leg. Total Incurred value: \$32,909.35.
19. #2025343125 – Educator’s Legal Dispute. Total Incurred value: \$110,000.00.
20. #2019148132 – Sexual Misconduct. Total Incurred value: \$900,000.00.
21. #2021232705 – Educator’s Legal Dispute. Total Incurred value: \$185,012.25.
22. #2023299545 – Educator’s Legal Dispute. Total Incurred value: \$175,000.00.
23. #2026376682 – Other vehicle struck insured head on. Total Incurred value: \$159,475.00.
24. #2025363856 – Insured Struck fixed object. Total Incurred value: \$21,520.00.

25. #2025361639 – Water line in girls’ bathroom ruptured with ensuing water damage. Total Incurred value: \$79,500.00.

26. #2026376013 – Lighting strike at the high school. Total Incurred value: \$23,200.00.

Litigation - NONE

Negotiations - NONE

IV. **MOTION REQUESTED** - Motion by Ms. Coleman, seconded by Mr. Biesiada, to come out of closed session at 2:13 pm. Motion carried by unanimous vote.