

ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND

CLOSED SESSION MINUTES

Wednesday, January 21, 2026

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on January 21, 2026 at 12:35 p.m., with Mark Mallett, Fund Chair, presiding.

ROLL CALL

2025-2026 Trustees in attendance:

Mark Mallett, Lower Cape May Regional School District, , **Chair**
Dr. Diane Fox, Middle Township BOE, **Vice Chair** (SPELL Alternate)
Rose Millar, Estell Manor City SD/Cape May Point, **Secretary**
Laurie Ryan, Upper Township BOE
Joy Nixon, Galloway Township Public Schools
Linda Fiori, Avalon BOE/Stone Harbor BOE
Melina Skwarek, Margate City BOE

2025-2026 Trustees not in attendance:

None

2025-2026 Alternate Trustees in attendance:

Thomas P. Grossi, Greater Egg Harbor RHSD (SPELL Trustee/Chair)
Christopher R. Veneziani, Hamilton Township School District (SPELL Secretary)

2025-2026 Alternate Trustees not in attendance:

Chandra Coody, Mainland Regional High School (SPELL Alternate)

2025-2026 Fund Commissioners in attendance:

Julie Velluzzi, Absecon City BOE
Jonathan Houdart, Brigantine Public School District
Allyson Ziegler, Egg Harbor City School District
Jennifer Germana, Egg Harbor Township School District
Sara Simpson, Folsom BOE
Teri Weeks, Interim, Hammonton BOE
John Hansen, Interim, Lower Township Elementary SD
Todd D'Anna, Mullica Twp BOE/Washington Twp SD-Greenbank
Jamie Shoemaker, Northfield BOE
Dawn Cottrell, North Wildwood SD
Mark Leung, Somers Point BOE
Beth Steinen, Ventnor City BOE

2025-2026 Fund Commissioners not in attendance:

Lisa DiNovi, Dennis Township BOE
Patricia Swanson, Linwood BOE
Kathy Bechtel, Longport BOE
Robert Green, Weymouth Twp School District
James Lushok, Wildwood Crest BOE

District Personnel in attendance:

Michelle Prychka, Mainland Regional High School

Fund Professionals

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher
Scott C. Tennant, Deputy Executive Director – RPA, a division of Gallagher
Bradford Hoffman, Executive Director – RPA, a division of Gallagher
Kim Hill, Account Manager – RPA, a division of Gallagher
Amelio Breglia, Associate Program Director – RPA, a division of Gallagher
Patrick J. Madden, Esquire – Fund Solicitor
Chris Roselli, Claim Administrator – Qual-Lynx
Christine Gallagher, Client Services Manager – Qual-Lynx
John W. Geitz, Safety Coordinator – Risk Assessment Services
Rick Hillman, Virtual Safety Director – Ironwood Consulting LLC
Joe Biluck, Assistant Safety Director
Jennifer Olson, Student Accident Program – Hardenbergh Insurance Group
Annette Reap – Recording Secretary

Risk Management Consultants

Alamo Insurance Group
Glenn Insurance - Dennis M. Brown
Hardenbergh Insurance Group
J. Byrne Agency
McMahon Agency
Syracusa-Kauffman Agency
World Insurance Associates

The following Workers' Compensation Payment Authorization Requests for January 2026 were presented by Mr. Roselli:

2020190529 – While moving a metal shelving unit, claimant strained the left side of his neck and left shoulder. Total Incurred Value: \$376,207.62

2025369812 – Claimant was in the gym when a student having an outburst went under the bleachers. The claimant went to calm the student down and the student grabbed her left wrist and threw their shoulder into the claimant, leaning on her throat causing multiple injuries. Total Incurred Value: \$183,330.78

2026377155 – Claimant was walking down the stairs when she slipped and fell, injuring her right ankle/foot. Total Incurred Value: \$118,403.33

2025369957 – The claimant fell off a 4-foot ladder at work, landing on a tile floor and striking his head causing loss of consciousness. Total Incurred Value: \$72,970.50

2024329932 – Claimant was walking student from one school to another when she stepped off the sidewalk causing her to fall, injuring her left hand, right ankle, head and right ear. Total Incurred Value: \$35,037.01

2025348052 – The claimant noticed a rock on the four-square playground while checking doors. He threw the rock into the woods and felt a sharp pain in high right shoulder. Total Incurred Value: \$28,229.06

The following Liability Payment Authorization Requests for January 2026 were presented by Mr. Roselli:

2021220132 – Student athlete suffered fractured clavicle during wrestling scrimmage. Proposed Authority: \$165,000.00

2025359683 – Educator’s legal dispute alleging emotion distress. Proposed Authority: \$33,500.00

2025354197 – Minor student left on school bus for hours. Proposed Authority: \$60,000.00

2026377398 – Other vehicle ran stop sign striking insured vehicle. Seeking authority to settle claim. Total Incurred: \$26,569.79

2025366320 – Other vehicle ran red light and struck insured bus. Seeking authority to settle claim. Total Incurred Value: \$25,011.02

2024327334 – Multiple (5 vehicle) rear-end accident. Seeking authority to settle subrogation claim.

2024316200 – Property claim for water damage to interior of middle school. Total Incurred Value: \$152,116.37

MOTION by Mr. Grossi, seconded by Dr. Fox, to come out of closed session at 1:05 pm. All in favor. Motion carried.