

ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND

CLOSED SESSION MINUTES

Wednesday, March 18, 2026

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held virtually on March 18, 2026 at 12:30 p.m., with Mark Mallett, Fund Chair, presiding.

ROLL CALL

2025-2026 Trustees in attendance:

Mark Mallett, Lower Cape May Regional School District, , **Chair**
Dr. Diane Fox, Middle Township BOE, **Vice Chair** (SPELL Alternate)
Rose Millar, Estell Manor City SD/Cape May Point, **Secretary**
Joy Nixon, Galloway Township Public Schools
Linda Fiori, Avalon BOE/Stone Harbor BOE
Melina Skwarek, Margate City BOE

2025-2026 Trustees not in attendance:

Laurie Ryan, Upper Township BOE

2025-2026 Alternate Trustees in attendance:

None

2025-2026 Alternate Trustees not in attendance:

Thomas P. Grossi, Greater Egg Harbor RHSD (SPELL Trustee/Chair)
Christopher R. Veneziani, Hamilton Township School District (SPELL Secretary)
Chandra Coady, Mainland Regional High School (SPELL Alternate)

2025-2026 Fund Commissioners in attendance:

Julie Velluzzi, Absecon City BOE
Jonathan Houdart, Brigantine Public School District
Allyson Ziegler, Egg Harbor City School District
Jennifer Germana, Egg Harbor Township School District
Sara Simpson, Folsom BOE
Teri Weeks, Interim, Hammonton BOE
Patricia Swanson, Linwood BOE
Katie Siciliano, Lower Township Elementary SD
Todd D'Anna, Mullica Twp BOE/Washington Twp SD-Greenbank
Jamie Shoemaker, Northfield BOE
Mark Leung, Somers Point BOE
Beth Steinen, Ventnor City BOE
James Lushok, Wildwood Crest BOE

2025-2026 Fund Commissioners not in attendance:

Lisa DiNovi, Dennis Township BOE
Kathy Bechtel, Longport BOE
Bob Delengowski, Interim, North Wildwood SD
Robert Green, Weymouth Twp School District

District Personnel in attendance:

Michelle Prychka, Mainland Regional High School
Mike Mascioli, Hamilton Township School District

Fund Professionals

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher
Scott C. Tennant, Deputy Executive Director – RPA, a division of Gallagher
Kim Hill, Account Manager – RPA, a division of Gallagher
Amelio Breglia, Associate Program Director – RPA, a division of Gallagher
Megan Matro, Marketing Specialist – RPA, a division of Gallagher
Patrick J. Madden, Esquire – Fund Solicitor
Chris Roselli, Claim Administrator – Qual-Lynx
Christine Gallagher, Client Services Manager – Qual-Lynx
John W. Geitz, Safety Coordinator – Risk Assessment Services
Rick Hillman, Virtual Safety Director – Ironwood Consulting LLC
Kelly Batz, JIF Treasurer
Jennifer Olson, Student Accident Program – Hardenbergh Insurance Group
Annette Reap – Recording Secretary

Risk Management Consultants

Glenn Insurance - Dennis M. Brown
Hardenbergh Insurance Group
J. Byrne Agency
McMahon Agency
Siracusa-Kauffman Agency
World Insurance Associates

The following Workers' Compensation Payment Authorization Requests for March 2026 were presented by Mr. Roselli:

2025365551 – Claimant was helping a student who fell on the bus, when she lost her footing and fell over the student. Total Incurred Value: \$870,213.12

001211549 – While moving a cart, a box of juice fell from a shelf onto claimant, injuring her neck and low back.

2026381562 – The claimant was sweeping out his bus when he missed a step and fell off the bus and struck his head on the sidewalk. Total Incurred Value: \$148,086.48

2026375575 – The claimant was attempting to prevent a special needs student from eloping when the student suddenly dropped to the ground in front of her, causing the claimant to fall and hit the wall injuring her right arm/shoulder. Total Incurred Value: \$143,893.45

2026384573 – While cleaning up leaves, the claimant was walking through the leaf pile when he stepped on a branch that was under it and fell. While trying to catch himself, his right ankle went underneath him and rolled. Total Incurred Value: \$138,620.18

2026380346 – While sitting on the floor, a student ran into the claimant causing her to fall backwards, hitting her head and injuring her neck and left wrist. Total Incurred Value: \$117,211.43

2026372661 – The claimant was cleaning a classroom using a scraper. She placed the scraper on the top of the ladder and while moving the ladder, the scraper fell and hit the claimant's head causing a laceration. Total Incurred Value: \$110,326.22

2026387497 – While squatting to pick up water to fill the refrigerator at a basketball game, the claimant felt a pop in her right knee. Total Incurred Value: \$104,260.00

2026372110 – While cleaning a boys' bathroom, the claimant slipped on water on the floor, injuring her right knee. Total Incurred Value: \$99,471.55

2025365428 – The claimant was walking in the hallway with a student, holding hands, when she felt a sharp pain in her left thumb extending up her left wrist and lower arm. Total Incurred Value: \$99,450.33

001055180 – The claimant was walking into the building while a co-worker was existing and jammed her right thumb in the door. Total Incurred Value: \$60,388.49

2025359788 – Repetitive job duties causing injuries to bilateral hands and arms. Total Incurred Value: \$41,100.50

2024321531 – While on the school bus, the claimant fell as the bus turned a corner, injuring her left side ribs. Total Incurred Value: \$27,136.29

The following Liability Payment Authorization Requests for March 2026 were presented by Mr. Roselli:

2022267327 – Motor Vehicle collided with another vehicle at intersection. Proposed Authority: \$285,000.00

20253583401 – Educator's Legal dispute regarding loss of employment. Proposed Authority: \$60,000.00

2026388766 – Fire in classroom at elementary school. Proposed Authority: \$2,050,000.00

2026391932 – Fire in elementary school caused by HVAC system. Proposed Authority: \$800,000.00

2026386272 – Insured vehicle struck residential garage. Total Incurred Value: \$25,042.77

MOTION by Dr. Fox, seconded by Ms. Millar, to come out of closed session at 1:32 pm. All in favor. Motion carried.