

GLOUCESTER, CUMBERLAND, SALEM SCHOOL DISTRICTS JOINT INSURANCE FUND

CLOSED SESSION MINUTES

Thursday, September 18, 2025

A Closed Session of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund was held on September 18, 2025 at 1:02 pm, with Frank Maurer, Salem County SSSD/Vo-Tech SD, Chair, presiding.

2025-2026 Trustees in attendance:

Frank Maurer, Salem County SSSD/Salem County Vo-Tech SD, **Chair** (SPELL Trustee)
Shannon DuBois-Brody, Alloway/Woodstown-Piles Grove RSD, **Vice Chair**
Greg Wilson, East Greenwich Township School District, **Secretary**
John Ogunkanmi, Pennsauken Public Schools (SPELL Alternate) (arrived 1:11 pm)
Joseph Collins, Elk Township SD/Delsea Regional SD, (SPELL Trustee)

2025-2026 Trustees not in attendance:

Lisa Schulz, Monroe Township Public Schools
Scott Campbell, Greenwich Township SD/Woodbury Heights BOE

2025-2026 Alternate Trustees in attendance:

Christopher DeStratis, Pitman BOE
Heather Mayhew, Pennsville Public School District

2025-2026 Alternate Trustees not in attendance:

None

2025-2026 Delegates (New district representatives listed in bold) in attendance:

Ron Latham, Deptford Township Public School District (SPELL Alternate)
Dr. Sean McCarron, Fairfield Township School District
Janice Grassia, Gateway Regional SD/National Park Boro SD/Westville PSD
Lauren Granate, Gateway Regional SD/National Park Boro SD/Westville PSD
Kim Fleetwood, Greenwich Stow Creek Regional
Kayde Kisielewski, Oldmans Township BOE
Christina Hunt, Penns Grove-Carneys Point Regional BOE
Dr. Frank Badessa, Upper Deerfield Township School District
Kristine Height, Wenonah BOE

2025-2026 Delegates (New district representatives listed in bold) not in attendance:

Dr. Sean McCarron, Fairfield Township School District
Janice Grassia, Gateway Regional SD/National Park Boro SD/Westville PSD
Lauren Granate, Gateway Regional SD/National Park Boro SD/Westville PSD
Kim Fleetwood, Greenwich Stow Creek Regional
Kayde Kisielewski, Oldmans Township BOE
Donna Contrevo, Interim, Pine Hill Public Schools
Darren Harris, Pittsgrove Township SD
Christian Albadine, South Harrison Township School District

2025-2026 Alternate Delegates in attendance:

Michael Twardowski, Upper Deerfield Township School District
Edgar S. Keepers, Wenonah BOE

District Personnel in attendance:

Josette Carter, Fairfield Township SD
JoAnn Matienko, Monroe Township PS
Brian Ferguson, Penns Grove-Carneys Point Regional BOE

Fund Professionals

Craig H. Wilkie, Area Vice President – RPA, a division of Gallagher
Scott C. Tennant, Area Vice President – RPA, a division of Gallagher
Brad Hoffman, Area Executive Vice President – RPA, a division of Gallagher
Kim Hill, Account Manager, RPA, a division of Gallagher
Amelio Breglia, Associate Program Director, RPA, a division of Gallagher
Lorraine Verrill, CPA, Verrill & Verrill, LLC - Fund Treasurer
Patrick Madden, Esquire – Fund Solicitor
Chris Roselli, Qual-Lynx - Claims Administrator
Christine Gallagher, Qual-Lynx - Client Services Manager
Jennifer Olson, Hardenbergh Insurance - Student Accident Program
John W. Geitz, Risk Assessment Services – Safety Coordinator
Rick Hillman, Ironwood Consulting LLC - Virtual Safety Director
Joe Biluck, Gramin Services - Assistant Safety Coordinator
Annette Reap, Recording Secretary

Risk Management Consultants

Hardenbergh Insurance Group – Greenwich Twp/Monroe Twp

CLAIM ADMINISTRATOR'S REPORT

The following Workers' Compensation Payment Authorization Requests for September 2025 were presented to the Trustees by Chris Roselli:

2025348213 – The claimant was attempting to contain a student during a physical altercation, the student turned, causing the claimant to fall and hit his head and injuring his knees and right elbow. Total Incurred Value: \$139,986.20

2025361320 – Claimant is a paid Lacrosse coach who was holding a pad for a playing while doing a drill, when the student's stick got caught in the pad causing claimant to spin around and injure his left shoulder. Total Incurred Value: \$11,552.10

The following Liability Payment Authorization Requests for September 2025 were presented to the Trustees by Chris Roselli:

2018143745 – Educational dispute. Proposed Authority: \$525,000.00

2023290799 – Educator's legal dispute. Proposed Authority: \$60,000.00

2023294413 – Eye injury to student in carpentry class. Proposed Authority: \$135,000.00

2021208882 – Sexual misconduct by teacher. Proposed Authority: \$260,000.00

2025353985 – Other vehicle ran a red light and struck insured vehicle. Total Incurred Value: \$27,542.65

Motion by Mr. Collins, seconded by Mr. Ogunkamni, to come out of Closed Session at 1:22 pm.