

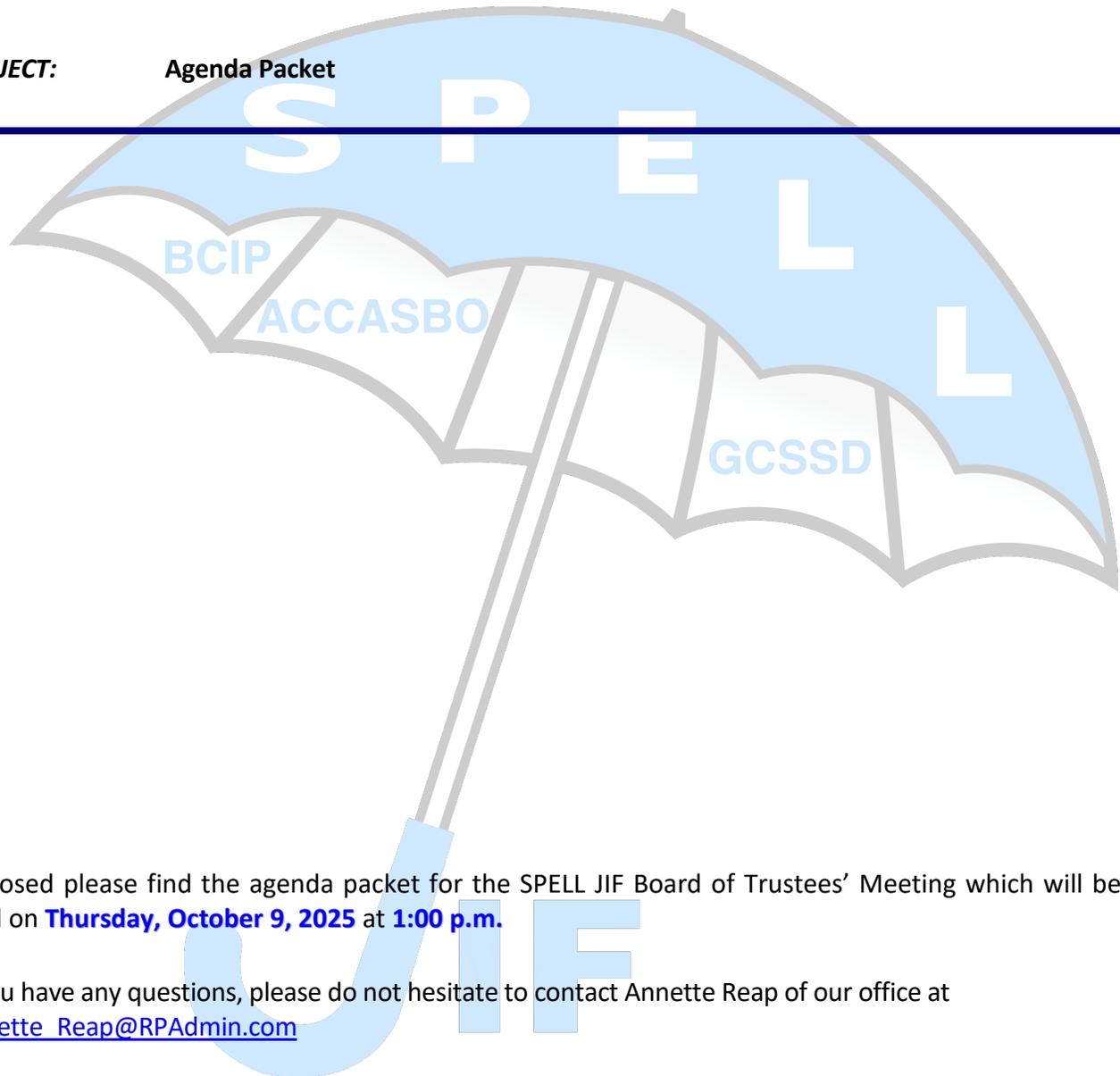
**SCHOOL POOL FOR EXCESS LIABILITY LIMITS
JOINT INSURANCE FUND**

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

FROM: Brad Hoffman, Executive Director
Craig H. Wilkie, Deputy Executive Director
Scott C. Tennant, Deputy Executive Director

MEETING DATE: October 9, 2025

SUBJECT: Agenda Packet



Enclosed please find the agenda packet for the SPELL JIF Board of Trustees' Meeting which will be held on **Thursday, October 9, 2025** at **1:00 p.m.**

If you have any questions, please do not hesitate to contact Annette Reap of our office at Annette_Reap@RPAdmin.com

**School Pool for Excess Liability Limits Joint Insurance Fund
SPELL JIF**

Thursday, October 9, 2025 – 1:00 PM

MEETING AGENDA

- I. The Meeting is called to Order.

- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.

- III. Roll Call
 - A. **2025-2026 Trustees**
 - Thomas P. Grossi, Greater Egg Harbor RHSD, **Chair** – ACCASBO JIF
 - Robert F. Wachter, Jr., Mt. Laurel Twp BOE, **Vice Chair** – BCIP JIF
 - Christopher Veneziani, Hamilton Township SD, **Secretary** – ACCASBO JIF
 - Joseph Collins, Elk Twp/Delsea Regional, Trustee – GCSSD JIF
 - Beth Ann Coleman, Alternate Trustee – BCIP JIF
 - Frank Maurer, Salem County SSSD/Salem County Vo-Tech School District – GCSSD JIF

 - B. **2025-2026 Alternate Trustees**
 - Chandra Coady, Mainland Regional, Alternate Trustee – ACCASBO JIF
 - Dr. Diane Fox, Middle Township BOE, Alternate Trustee – ACCASBO JIF
 - Kathleen Huder, Lindenwold BOE, Alternate Trustee – BCIP JIF
 - Dennis Nettleton, Ewing Township PS – BCIP JIF
 - John Ogunkamni, Pennsauken PS, Alternate Trustee – GCSSD JIF
 - Ron Latham, Deptford Township PSD, Alternate Trustee – GCSSD JIF

 - C. **Fund Professionals**
 - Bradford Hoffman, Director of Program Administration – RPA, a subsidiary of Gallagher
 - Craig H. Wilkie, Sr. Program Administrator – RPA, a subsidiary of Gallagher
 - Scott C. Tennant, Sr. Program Strategist– RPA, a subsidiary of Gallagher
 - Amelio Breglia, Associate Program Director – RPA, a subsidiary of Gallagher
 - Pat Madden, Esquire, Fund Solicitor
 - Lorraine Verrill, CPA, Fund Treasurer – Verrill & Verrill, LLC
 - Rick Hillman, Virtual Safety Directory – Ironwood Consulting, LLC
 - Annette Reap, Recording Secretary

- IV. Approval of Minutes – **ADOPTION**
 - A. May 29, 2025 Minutes.....Pages 4-7

- V. Professional Reports
 - A. Accountant/Treasurer – **MOTION REQUESTED**
 - 1. Bill Lists (June thru October 2025) Pages 8-12
 - 2. Cash Reconciliation Reports (May thru September 2025)Pages 13-17
 - B. Attorney-SAM Review UpdateSummary
 - C. Student Accident Program ReportNo Report
 - D. Executive Director/Underwriting & Finance Director Report.....Pages 18-19
 - 1. UNDERWRITING & FINANCE DIRECTOR
 - a. Excess & Reinsurance Partner UpdateSummary
 - b. 6/30/25 Process UpdateSummary
 - c. Exposure Renewal Information Update/TimelineSummary
 - d. 2025-2026 Certificate of Coverage ReviewSummary
 - 2. EXECUTIVE DIRECTOR
 - a. 2026-2027 Membership RenewalSummary
 - b. Marketing Update.....Summary
 - c. NJSBA/NJASBO/NJASA 2025 Fall ConferenceSummary
 - d. NJSIA Workers’ Compensation Conference-**MOTION REQUESTED**Pages 20-31
 - e. Safety 360 Seminar-**MOTION REQUESTED**Summary
 - f. SPELL 2026 Joint Retreat-**MOTION REQUESTED**Pages 32-54
 - g. SPELL HR Helpline DiscussionSummary
 - h. SPELLJIF.COM Member Portal ChangesSummary
 - E. SPELL Safety 360 Program Director
 - 1. Activity Report - October, 2025.....Pages 55-67
- VI. **Miscellaneous Business and Public Comment**

The next meeting of the SPELL JIF is scheduled to be held on **Thursday, February 12, 2026** at 10:00 a.m. at the RPA/Gallagher offices, 6000 Sagemore Drive, Suite 6203, Marlton, NJ 08053.
- VII. **MOTION REQUESTED** to Adjourn Meeting.